

**NORTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
SPECIAL VACANCY ELECTION CALENDAR – FEBRUARY 9, 2016**

All section references are to the Elections Code unless stated otherwise. “Gov’t” references the California Government Code and “Ed.” references the California Education Code.

**October 12, 2015
through
November 11, 2015
(E-120 – 90)**

NOTICE OF ELECTION: The Registrar of Voters must publish once in a newspaper of general circulation the Notice of Election. The notice shall contain the date of the election; the office for which candidates may be nominated; the qualifications for the office; and when and where Nomination Papers may be obtained. The Registrar of Voters shall deliver a copy of the published notice to the school district secretary, who shall post it. **§§ 12112, 12113, Ed. §§ 5361, 5363**

**October 19, 2015
through
November 13, 2015
(E-113 – 88)**

NOMINATION PERIOD: Declaration of Candidacy forms may be obtained from and must be filed with the Registrar of Voters’ office from **October 19, 2015 through November 13, 2015, 5:00 p.m.**
§§ 8020, 8100, 10602, 10603(a)

**October 19, 2015
through
November 13, 2015
(E-113 – 88)**

CANDIDATES’ STATEMENTS OF QUALIFICATIONS:
Each candidate may prepare a statement on a form provided by the Registrar of Voters. The statement may contain no more than 200 words, unless the governing body of the local agency has authorized the statement to contain 400 words. The statement must be filed at the same time the Declaration of Candidacy is filed. The **statement may be withdrawn, but not changed**, during the nomination period and until **5:00 p.m.** of the next working day after the close of the nomination period. **§ 13307**

The Registrar of Voters will estimate the total cost of printing and handling the Candidates’ Statements and will require each candidate filing a statement to pay in advance his/her estimated pro rata share as a condition of having his/her statement included in the voter’s pamphlet. This amount must be paid at the time the Candidate’s Statement is filed. If there is an underpayment, the candidate shall be required to pay the balance of the cost incurred. **Overpayments will be refunded within 30 days of the election.** **§ 13307**

The Candidate’s Statement is confidential until after the expiration of the filing period, **November 13, 2015, 5:00 p.m.** Copies of all Candidates’ Statements will be available for public inspection at the Registrar of Voters’ office and on the Registrar of Voters’ website for 10 calendar days prior to being submitted for printing. **§§ 13311, 13313**

**October 19, 2015
through
November 13, 2015
(E-113 – 88)**

**CANDIDATES' STATEMENTS OF QUALIFICATIONS
MAY MAKE NO REFERENCE TO ANOTHER**

CANDIDATE: In addition to the restrictions set forth in Section 13307, a Candidate's Statement for any office submitted pursuant to Section 13307 shall be limited to a recitation of the candidate's own personal background and qualifications, and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities. The elections official shall not cause to be printed or circulated any statement that the elections official determines is not so limited or that includes any reference prohibited by this section. **§ 13308**

**November 11, 2015
through
February 9, 2016
(E-90 – 0)**

LATE CAMPAIGN CONTRIBUTION REPORTING

PERIOD: Contributions received of \$1,000 or more per source must be reported within 24 hours during this period. **Gov't § 84203**

**November 13, 2015
(E-88)**

DEADLINE TO FILE DECLARATION OF CANDIDACY

AND CANDIDATE'S STATEMENT: Last day to file the Declaration of Candidacy and Candidate's Statement with the Registrar of Voters' office. **§§ 10510, 10603, 13307**

**November 13, 2015
(E-88)**

CANDIDATE'S WITHDRAWAL: No candidate who has filed a Declaration of Candidacy may withdraw as a Candidate after **5:00 p.m. on November 13, 2015.** **§§ 10510, 10603**

**November 14, 2015
through
November 23, 2015
(E-87 – 78)**

**PUBLIC REVIEW FOR CANDIDATES' STATEMENTS
OF QUALIFICATIONS AND BALLOT DESIGNATIONS:**

During this period, Candidates' Statements of Qualifications and Ballot Designations will be available for public examination. These Candidates' Statements and Ballot Designations will be available at the Registrar of Voters' office on **Monday through Friday, from 8:00 a.m. to 5:00 p.m.**, and will be posted on the Registrar of Voters' website. During this timeframe, any person may file a writ of mandate or an injunction to require any or all of the material in a Candidate's Statement to be amended or deleted. For candidates' names and Ballot Designations, a writ may also be filed. **§§ 13313, 13314**

**November 16, 2015
11:00 a.m.
(E-85)
(Secretary of State)**

RANDOMIZED ALPHABET DRAWING: On this day, the Secretary of State shall conduct a drawing of the letters of the alphabet, the result of which shall be known as the randomized alphabet, to determine the order in which candidates appear on the North Orange County Community College District Special Vacancy Election ballot. **§ 13112**

**December 31, 2015
(Date fixed by law)
(E-40)**

FIRST PRE-ELECTION CAMPAIGN DISCLOSURE

STATEMENTS DUE: The last day to file campaign disclosure statements for candidates and committees for the period ending **December 26, 2015.** Gov't §§ 84200.5, 84200.7

**December 11, 2015
through
February 9, 2016
(E-60 – 0)**

LIST OF MAIL BALLOT VOTERS: First day CDs are available for purchase indicating all voters who have been issued a military or overseas mail ballot. After **January 11, 2016**, all voters who have been issued a mail ballot will be available on CD.

**December 11, 2015
(E-60)**

MILITARY OR OVERSEAS VOTERS' BALLOT

APPLICATIONS: The first day the county elections official may process applications for military or overseas voters' ballots. Any applications received by the county elections official prior to this day shall be kept and processed on or after this date. If the applicant is not a resident of the county to which he or she has applied, the elections official receiving the application shall forward it immediately to the proper county.

NOTE: A request for a vote-by mail ballot from a military or overseas voter will be deemed an affidavit of registration and an application for permanent vote-by-mail status.

§§ 300(b), 321, 3101, 3102, 3103, 3105

**December 14, 2015
through
January 26, 2016
(E-57 – 14)**

WRITE-IN CANDIDATES: First day the Statement of Write-in Candidacy is available for a write-in candidate. It must be filed with the Registrar of Voters' office by **January 26, 2016, 5:00 p.m.** §§ 8600, 8601

**December 24, 2015^{1, 2}
(E-45)
(Date fixed by law)**

MILITARY OR OVERSEAS VOTERS BALLOTS: Last day for the county elections official to mail ballots to absent uniformed services voters and overseas voters.
§ 3114, 42 U.S.C. § 1973ff-1 (MOVE Act)

¹§ 3114 and the federal MOVE Act require that ballots be sent to military and overseas voters not later than 45 days prior to an election. This date must be adhered to and does not move forward even though the date falls on a weekend.

²45 days prior to the election is Saturday, December 26, 2015. Therefore, due to superscript #1, the due date becomes the day prior, December 25, 2015. Since December 25, 2015 is a holiday, the due date becomes the day prior, December 24, 2015.

**January 11, 2016
(E-29)**

COMBINED SAMPLE BALLOT AND MAIL BALLOT

MAILER: First day to mail combined sample ballots and mail ballots to voters. **§ 4101**

**January 25, 2016
(E-15)**

LAST DAY TO REGISTER TO VOTE FOR THE SPECIAL

ELECTION: Last day to register to vote for the North Orange County Community College District Special Vacancy Election. The Voter Registration Form may be completed online, shall be mailed (postmarked), or delivered to the county elections official by this date and is effective upon receipt.. The Voter Registration Form may also be submitted by this date to the Department of Motor Vehicles or any National Voter Registration Act designated agency. Last day for military or overseas voters to register to vote, to request a vote-by-mail ballot, and to send it to the county elections official. **§§ 2102, 2107**

NOTE: A request for a vote-by-mail ballot from a military or overseas voter will be deemed an affidavit of registration and an application for permanent vote-by-mail status. When a county elections official receives and approves an application from a military or overseas voter, the official must provide that voter with vote-by-mail ballots for each subsequent election in the state unless the voter fails to vote in four consecutive statewide general elections.

42 U.S.C. § 1973ff; §§ 300(b), 3102, 3206

**January 26, 2016
(E-14)**

DEADLINE FOR WRITE-IN CANDIDATES TO FILE:

Last day for write-in candidates to file the Statement of Write-in Candidacy by **5:00 p.m.** with the Registrar of Voters' office.

§ 8601

**January 26, 2016
through
February 9, 2016
(E-14 – 0)**

NEW CITIZEN REGISTRATION PERIOD: A new citizen is eligible to register and vote at the office of, or at another location designated by, the county elections official at any time beginning **January 26, 2016** and ending at the close of polls on **February 9, 2016, 8:00 p.m.** **§§ 331, 3500**

A new citizen registering to vote after the close of registration shall provide the county elections official with proof of citizenship prior to voting and shall declare that he or she has established residency in California. **§§ 331, 3500, 3501**

The ballots of new citizens shall be received and canvassed at the same time and under the same procedure as mail voter ballots for this special election. **§ 3502**

**January 26, 2016
(E-14)**

MAIL BALLOT BOARDS COMMENCE TO PROCESS

MAIL BALLOTS: Processing of mail ballots may begin on the tenth business day prior to the election. Processing mail ballots includes opening mail ballot return envelopes, removing ballots, duplicating any damaged ballots, and preparing ballots to be machine read, but under no circumstances may a vote count be accessed or released until **8:00 p.m.** on the day of the election.

§ 15101

**January 28, 2016
(E-12)**

SECOND PRE-ELECTION CAMPAIGN DISCLOSURE

STATEMENTS DUE: The last day to file campaign disclosure statements for candidates and committees covering the period ending **January 23, 2016.**

Gov't §§ 84200.5, 84200.7

**February 9, 2016
(E-0)**

ELECTION DAY

**February 9, 2016
(E-0)**

DEADLINE TO RETURN A MAIL BALLOT IN PERSON TO THE REGISTRAR OF VOTERS' OFFICE:

A voter may deliver the mail ballot to the Registrar of Voters' office no later than **Election Day, February 9, 2016, 8:00 p.m.** If the voter is unable to return the ballot, he/she may designate his/her spouse, child, parent, grandparent, grandchild, brother, sister, or a person residing in the same household to return the ballot. **(Also see "DEADLINE TO RETURN MAIL BALLOTS BY MAIL" listed under "February 12, 2016".)**

§ 4103

**February 9, 2016
(E-0)**

DEADLINE FOR MILITARY AND OVERSEAS VOTERS TO

FAX BALLOT: Last day a military or overseas voter who is temporarily living outside of the United States (or is called for military service within the United States on or after **February 2, 2016**) may return his/her ballot by facsimile transmission. To be counted, the ballot returned by facsimile transmission must be received by the elections official no later than **Election Day, 8:00 p.m.** and must be accompanied by an identification envelope and a signed waiver of a right to a secret ballot.

§§ 3017, 3020, 3106, 14212

**February 9, 2016
(E-0)**

SEMI-OFFICIAL CANVASS OF ELECTION RETURNS:

Beginning at **8:00 p.m.** and continuously until completed, the Registrar of Voters shall conduct the semi-official canvass of votes.

§§ 15150, 15151

**February 9, 2016
(E-0)**

MILITARY OR OVERSEAS VOTERS: An unregistered military or overseas voter who was released from service after the close of registration, **January 25, 2016**, and who has returned to his or her county of residence may apply in person to register with the county elections official and vote in the

election. Documentary proof of release from service is required. **§ 300(b)**

A military or overseas voter who returns to the county after **February 2, 2016** may appear before the county elections official and apply for registration, a mail ballot, or both. The county elections official shall register the voter, if not registered, and shall deliver a mail ballot which may be voted in, or outside, the county elections official's office on or before Election Day, 8:00 p.m., and returned as are other voted mail ballots. **§ 3110**

**February 10, 2016
(E+1)**

COMMENCE OFFICIAL CANVASS OF ELECTION

RETURNS: The Registrar of Voters will begin the official canvass of the precinct returns. **§ 15301**

**February 12, 2016
(E+3)**

DEADLINE TO RETURN VOTED BALLOTS BY MAIL:

Any mail ballot cast shall be deemed timely if it is received by the elections official via the United States Postal Service or a bona fide private mail delivery company no later than three days after Election Day and either of the following is satisfied: (1) The ballot is postmarked on or before Election Day or is time stamped or date stamped by a bona fide private mail delivery company on or before Election Day, or, (2) If the ballot has no postmark, has a postmark with no date, or has an illegible postmark, but is signed and dated by the voter on or before Election Day, the mail ballot identification envelope is date stamped by the elections official upon receipt of the mail ballot from the United States Postal Service or a bona fide mail delivery company. **§ 4103**

**February 19, 2016
(E+10)**

PROVISIONAL BALLOTS OF EMERGENCY WORKERS:

On or before **February 19, 2016**, if the Governor declares a State of Emergency, a provisional ballot cast by an emergency worker outside of his or her home precinct must be received by the county elections official where the voter is registered. The elections official shall transmit for processing any ballot cast no later than the close of polls on Election Day by an emergency worker in a declared state of emergency, including any materials necessary to process the ballot, to the elections official in the county where the voter is registered to vote. **§ 14313**

**March 10, 2016
(E+30)**

COMPLETE CANVASS OF OFFICIAL RETURNS AND

CERTIFY RESULTS BY THIS DATE: No later than this date, the county elections official must complete the canvass and certify its results. **§ 15372**

July 31, 2016
(Dated fixed by law)
(E+173)

SEMI-ANNUAL CAMPAIGN DISCLOSURE STATEMENTS

DUE: Last day to file semi-annual campaign disclosure statements for all candidates and committees for the period through **June 30, 2016**.

Gov't §§ 84200, 84218