City of Santa Ana, Charter Amendments

Shall the Santa Ana City Charter be amended to update the Charter by imposing a lifetime ban for the Mayor after 4 terms and a lifetime ban for Councilmembers after completion of 3 terms, requiring approval of 2/3 of the City Council to adopt a budget, expanding the application of the Code of Ethics, utilizing gender neutral language throughout the Charter, changing references to the “Clerk of Council” to “City Clerk” and making other minor updates?

What your vote means

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
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<tr>
<td>A “YES” vote on the Measure is a vote in favor of the Charter amendments described above.</td>
<td>A “NO” vote on the Measure is a vote against the Charter amendments described above.</td>
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For and against

<table>
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<th>FOR</th>
<th>AGAINST</th>
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| Nelida Mendoza  
Councilmember - Ward 2 | No argument against this measure was submitted. |
Sec. 400. - Number, selection and terms of members.

The City Council shall consist of seven (7) members elected at the times and in the manner provided in this charter, each of whom, except for the mayor, shall serve a term of four (4) years. The term of each member shall begin at 6:00 p.m. on the first regularly scheduled meeting or at a special meeting following certification of election results, and each shall serve except as otherwise provided for in this charter, until the member's successor is elected and qualified. Each office of councilmember shall be a separate office and, except for the mayor, one (1) of such offices shall be assigned to each of the wards of the City. Councilmembers shall be residents of their respective wards, and nominated and elected only by the voters of their respective wards. The Mayor shall be elected from the City at large.

Sec. 401. Qualifications of members.

To be eligible to be elected to the office of councilmember, a person must be a qualified voter and a thirty (30) day resident of the ward from which the candidate is nominated at the time nomination papers are issued as provided for in the Elections Code of the State of California, except that the mayor need only be a registered voter and thirty (30) day resident of the city at such time. In the event any councilmember other than the mayor shall cease to be a resident of the ward from which the councilmember (or, in case of an appointee, the councilmember’s predecessor) was elected, or in the event the mayor shall cease to be a resident of the city, the office shall immediately become vacant and shall be filled in the same manner as herein provided for other vacancies; provided, that where a councilmember ceases to be a resident of the ward from which the councilmember (or, in case of an appointee, the councilmember’s predecessor) was elected solely because of a change in boundaries of any ward as in this charter provided, the councilmember shall not lose the office by reason of such change. If a member of the city council shall be convicted of a crime involving moral turpitude, the office shall immediately become vacant and be so declared by the city council.

A. Councilmembers

A person shall only serve three (3) consecutive terms of four (4) years each (regardless of wards represented by that person during such period and regardless of whether service is consecutive or nonconsecutive). This term limit of a total of twelve (12) years of service shall be deemed to apply to anyone elected in or after the 2012 general municipal election.

Short or partial terms shall not be considered in determining eligibility for appointment, nomination or election. For purposes of this Charter, short or partial terms shall only be those where the councilmember was elected or appointed to replace another councilmember who left office before the latter official’s term expired. Any councilmember who assumed office at the beginning of a term and left office early for any reason whatsoever shall be deemed to have served a full term; provided, however that any person who has served twenty (20) consecutive years in office, as both a council member and mayor, regardless of the order in which they served, shall not be eligible for appointment, nomination or election as a council member or as mayor, no sooner than for a term beginning eight (8) years after completion of that councilmember’s third consecutive full term.

Sec. 401.01. - Term limits. (NEW SECTION)

A. Councilmembers

A person shall only serve three (3) terms of four (4) years each in the office of councilmember (regardless of wards represented by that person during such period and regardless of whether service is consecutive or nonconsecutive). This term limit of a total of twelve (12) years of service shall be deemed to apply to anyone elected in or after the 2012 general municipal election.

Short or partial terms shall not be considered in determining eligibility for appointment, nomination or election. For purposes of this Charter, short or partial terms shall only be those where the councilmember was elected or appointed to replace another councilmember who left office before the latter official’s term expired. Any councilmember who assumed office at the beginning of a term and left office early for any reason whatsoever shall be deemed to have served a full term. The provisions of this section related to short or partial terms is deemed to be declaratory of existing law.

B. Mayor

A person shall only serve four (4) terms of two (2) years each (regardless of whether service is consecutive or nonconsecutive). This term limit of a total of eight (8) years of service shall be deemed to apply to anyone elected in or after the 2012 general municipal election.

Short or partial terms shall not be considered in determining eligibility for appointment, nomination or election as mayor. For purposes of this Charter, short or partial terms shall only be those where the mayor was elected or appointed to replace another mayor who left office before the latter official’s term expired. Any mayor who assumed office at the beginning of a term and left office early or before the term expires for any reason whatsoever shall be deemed to have served a full term. The provisions of this section related to short or partial terms is deemed to be declaratory of existing law.

C. Absolute Term Limit

Notwithstanding any other previously enacted provision of law or of this Charter, during their lifetime, a person may serve no more than three (3) terms of four (4) years each as a member of the Santa Ana City Council, and may also serve no more than four (4) terms of two (2) years each as Mayor of Santa Ana.
The City Clerk, or other election official authorized by law, shall not accept or verify the signatures on any nomination paper for any person, including any paper seeking election as a write-in candidate, nor shall he or she certify or place on the list of certified candidates, nor print or cause to be printed on any ballot, ballot pamphlet, sample ballot or ballot label, the name of any person whose candidacy, if successful, will result in a new Mayoral or City Council term that exceeds the limits set forth herein.

(2) No person who has already served three terms as a member of the City Council may be appointed to serve on the City Council, and no person who has already served four terms as Mayor may be appointed to serve as Mayor, whether said appointment is in lieu of a Municipal Election or to fill a vacancy on the City Council.

(3) No person who has already served three terms as a member of the City Council may run for special election to fill a vacancy on the City Council. No person who has already served four terms as Mayor may run for special election to fill a vacancy in the office of Mayor.

Sec. 401.05. - Code of ethics and conduct.

The City of Santa Ana shall adopt a Code of Ethics and Conduct for elected officials, the City Attorney, the City Manager, the Clerk of Council, the Police Chief, directors of all City departments, and members of appointed boards, commissions, and committees to assure public confidence in the integrity of local government elected and appointed officials. The City Council shall periodically review and adopt the Code of Ethics and Conduct and make any amendments by ordinance or resolution within six months of the effective date of this Charter section.

Any person alleging a violation of the Code of Ethics and Conduct by the Police Chief, or department director, shall provide a written document to the City Manager with their name and contact information and a brief description of the alleged violation. The City Manager shall review and respond to the complaint in writing and report to the City Council every thirty (30) days of the status of the review.

Any person alleging a violation of the Code of Ethics and Conduct by any member of the City Council, the City Manager, the City Attorney, the Clerk of Council, or members of appointed boards, commissions, and committees shall provide a written document to all members of the City Council with their name and contact information and a brief description of the alleged violation. The City Council shall refer the complaint to an ad hoc committee of the Council for review. The Council ad hoc committee may then make a recommendation to the full City Council for further review, investigation or action. When a review or investigation is completed, the City Council may impose sanctions which may include, a reprimand, formal censure, or loss of committee assignments or in the case of members of boards, commissions or committees, removal from the board, commission, or committee. A complaint concerning an alleged violation by one of the Council’s appointed employees shall be handled as a personnel matter.

Sec. 404. Presiding officer, mayor.

The mayor shall be a member of the City Council and shall preside over the meetings of the City Council. The mayor shall have voice and vote in all of the City Council’s proceedings and shall be recognized as head of the City government for all ceremonial purposes. The mayor shall have no administrative duties but shall perform such other duties as may be prescribed by this charter, or imposed by the City Council, consistent with his office.

The mayor shall be elected by the voters of the City at large at each general municipal election in November of even-numbered years for a two-year term commencing on the same date as the terms of other council members elected in such year. No person may be a candidate for mayor and a candidate for any other office on the City Council in the same election. In the event an incumbent City Council member other than the mayor is elected mayor such other office shall become vacant at the time he or she assumes office as mayor and the City Council shall call a special election to fill the vacancy.

To be eligible to be elected to the office of mayor a person must be a qualified voter as provided for in the Elections Code of the State of California. If the mayor is convicted of a crime involving moral turpitude, the office shall immediately become vacant and be so declared by the city council.

A person who has served four (4) consecutive terms of two (2) years each, commencing with the term entered as a result of the November 2012 election, shall be eligible for appointment, nomination for or election to the office of mayor no sooner than for a term beginning eight (8) years after completion of the mayor’s fourth consecutive full term. This eight year “cooling off” period shall not apply to eligibility for appointment, nomination for or election to a council member office; provided, however, that any person who has served twenty (20) consecutive years in office, as both a council member and mayor, regardless of the order in which they served, shall not be eligible for appointment, nomination or election as a council member or as mayor, no sooner than for a term beginning eight (8) years after completion of the council member or mayoral term.

Short or partial terms shall not be considered in determining eligibility for appointment nomination or election as mayor. For purposes of this Charter, short or partial terms shall only be those where the mayor was elected or appointed to replace another mayor who left office before the latter official’s term expired. Any mayor who assumed office at the beginning of a term and left office early or before term expires for any reason whatsoever shall be deemed to have served a full term. The provisions of this section related to short or partial terms is deemed to be declaratory of existing law.

Sec. 405. - Mayor pro tem.

Each calendar year, at the first meeting in January, of the City Council following any general or special election at which members of the City Council are elected, the City Council shall elect a mayor pro tem who shall act as mayor during the absence from the City or disability of the mayor, or during any vacancy in the office of mayor until otherwise filled in accordance with section 403. All members of the City Council, other than the mayor, shall be eligible to serve as mayor pro tem regardless of their seniority or whether they previously served a term or terms as mayor pro tem. The mayor pro tem from the previous year cannot be selected as mayor pro tem the next year. The mayor pro tem shall serve at the will and pleasure of the Council and may be replaced by four affirmative votes of the Council.
Sec. 406. - Council judge of elections and qualifications of members.

The City Council shall be the judge of the election and qualifications of its member[s] as defined in section 401 of this charter and shall meet on the first regularly scheduled meeting or at a special meeting after election returns are certified for any municipal election at which members of the City Council are elected, declare the results thereof, and install elected members, if any.

Sec. 413. - Adoption (resolutions and ordinances).

Every ordinance shall be introduced in writing. A copy of each ordinance and written resolution shall be available in the council's chambers for public inspection during any council meeting at which the same is to be passed or adopted. No ordinance shall be passed finally on the day it is introduced, except for emergency ordinances as hereinafter defined in Section 415, nor within six (6) days thereafter, nor at any time other than at a regular or adjourned regular meeting. A proposed ordinance may not be amended or modified between the time of its first reading and the time of its second reading, except for correction of typographical or clerical errors, providing its general scope and original purpose are retained. Any alterations, other than typographical or clerical corrections, shall cause the ordinance to be subject to a new first reading. The rights and powers conferred on the City Council shall be exercised by ordinance, resolution or motion as may be prescribed by the Constitution or Laws of the State of California, and the provisions of this Charter; provided, that each act of the City Council establishing a fine or other penalty or granting a franchise shall be by ordinance.

No order for the payment of money shall be adopted or made at any other than a regular or adjourned regular meeting, except when a state of emergency has been declared or at an emergency meeting properly convened.

All ordinances and written resolutions shall be signed by the mayor and attested by the Clerk of the Council as soon as possible, but no later than 72 hours from its adoption by the Council. If the mayor is not available or does not sign an ordinance or resolution, the Clerk of Council shall first ask the mayor pro tem to sign and then any Councilmember who voted to approve the ordinance or resolution.

Sec. 607. Same—Further consideration and adoption.

After the conclusion of the public hearing, the City Council may further consider the proposed budget and make any revisions thereof that it may deem advisable. On or before the thirty-first (31st) day of July the City Council shall adopt the budget with revisions, if any, by the affirmative votes of at least two-thirds a majority of its members. Upon final adoption, the budget shall be in effect for the ensuing fiscal year. Between the first (1st) day of July and any subsequent date on which the budget is adopted, the several offices, departments and divisions shall be authorized to expend, each calendar month subject to the controls established in other sections of this charter, amounts of money equal to the expenditures of each such office, department or division during the preceding June.

The budget adopted by the City Council shall provide for the support of public recreation programs at least the equivalent of six cents (6) on each one hundred dollars ($100) of the assessed value of taxable property in the City on the legal assessment date for the previous fiscal year.

A copy of the adopted budget, certified to by the Clerk of the Council, shall be filed with the director of finance and a further copy shall be placed, and shall remain on file, in the office of the Clerk of the Council where it shall be available for inspection. The budget so certified shall be reproduced and copies made available for the use of all officers, offices, departments, and other agencies of the City and for the use of civic organizations.

Sec. 613. - Claims—Formalities; treasury payment warrants.

Any claim against the City shall be in writing and may be in the form of a bill, invoice, payroll, or formal demand. The director of finance, with approval of the City Manager, may prescribe the formats or forms, on in which claims against the City shall be presented, to him. Each such claim shall be presented to the director of finance department. The director of finance shall prescribe internal controls for examination and audit of each claim, who shall examine and audit it. If the claim is correct in all respects, has not previously been paid nor certified for payment, is provided for by an appropriation or legally enforceable court or administrative order for the purpose or object that gave rise to it, and if sufficient funds for the payment thereof remain unencumbered in such appropriation if applicable, and if the claim is otherwise legally due and payable, the director of finance shall so certify on the original form evidencing the claim and shall authorize payment from the warrant on the treasury, and against the proper fund, for the payment thereof.

All claims certified for payment by the director of finance, and payments warrants drawn by the finance director him for the payment thereof, shall be transmitted by the finance director him to the City Manager together with a list of such payments warrants payable from each fund, showing for each payment warrant the number, date, and amount of the payment warrant and the name of the payee. The City Manager may approve or disallow any of the claims so certified for payment. Any person dissatisfied with the refusal of the director of finance and/or the City Manager to approve any claim, in whole or in part, may present such claim to the City Council. The City Council, after examination into the matter, may approve or disapprove the claim in whole or in part, and, if properly payable under an existing appropriation, may order the director of finance to make payment of the claim or portion thereof draw his warrant on the treasury in payment thereof. For any such claim for which no provision, by way of appropriation, exists, but which is approved for payment by the City Council, appropriation by the City Council shall be made therefor before the director of finance is ordered to make payment draw his warrant in payment thereof.

Payment due Warrants on the City treasury which are not paid for lack of funds shall be registered. All registered payments warrants shall be paid in the order of their registration when funds therefor are available and shall bear interest from date of registration at such rate as shall be fixed by the City Council by resolution.
ARTICLE X. - CIVIL SERVICE

Sec. 1000. - Civil service system.

A civil service system shall be as follows in addition to necessary rules of implementation to be established by ordinance; and as may be recommended by the personnel board:

(a) That the most qualified and competent employees shall be appointed and promoted, based upon fair and equitable competition for the positions to ensure the highest quality City government.

(b) That no political or other outside influences shall affect appointments or promotions.

(c) That there shall be equal opportunity for all persons regardless of membership in a protected class as specified in state or federal law, age, sex, race, religion, creed, marital status, physical handicap, or national origin.

(d) That there is equitable treatment of all civil service employees in matters of discipline, layoff or dismissal from the City service.

The system should be established in such a manner to ensure the accomplishment of the foregoing standards in appointments, promotions, discipline, layoffs or dismissals of civil service employees.

The civil service rules and regulations shall provide for such matters as the City Council and the personnel board, with the concurrence of the City Council, may deem necessary, proper or expedient to carry out the intent and purpose of the civil service provisions of this charter. These rules and regulations shall provide:

(a) Preference for veterans for appointment to civil service positions consistent with the principle of merit.

(b) Vacancies in positions of the higher classes in the civil service of the City shall be filled with preference to employees occupying positions of lower classes having duties and responsibilities which can reasonably be considered as affording training and experience for the performance of the duties of the higher class.

(c) That persons achieving eligibility for a position in the civil service shall retain that eligible status for a time sufficient to offer an opportunity to be appointed to a position in the civil service.

(d) That the right to exercise disciplinary and dismissal powers is vested respectively in the officers of the City who have the power of appointment as to any position in the personnel system. Actions relating to suspension, demotion or dismissal for reasonable and sufficient cause may be taken by the officer having the power of appointment to the position.

Sec. 1002. - Civil service and excepted service.

The civil service system of the City shall cover all employees of the City not excepted by this section.

(a) The excepted service shall comprise the following offices and positions:

(1) The individual offices held by all elective officers;

(2) The City Manager and the City Manager’s assistants, if any;

(3) The City Attorney and the City Attorney’s legal assistants, if any;

(4) The Clerk of the Council;

(5) The director of finance;

(6) The director of personnel, if any;

(52) The head of each department of the City as specified by ordinance or resolution not otherwise specified herein, and the chief administrative officer of the community redevelopment agency of the City of Santa Ana, and of the housing authority of the City of Santa Ana, but not including the police chief or the fire chief;

(68) One private secretary to the City Manager;

(79) All members of boards and commissions;

(814) Positions occupied by persons employed to render professional, scientific, technical, or expert service of an occasional and exceptional nature;

(911) Positions in any class or grade created for a special or temporary purpose, and which are to exist for a period of not longer than ninety (90) days;

(12) Positions of any class or grade exempted from the civil service for a maximum of six (6) months in any calendar year provided that the personnel board, upon application of the City Manager and after public notice and hearings, recommends to the City Council such exemption and the City Council grants such exemption by motion adopted by two-thirds (2/3) of its members. Any such exemption shall not affect the tenure of any person whose appointment has become final under civil service;

(109) Part-time positions or employments, requiring less than twenty (20) regular hours of employment per week;

(14) School crossing guards;
Duty to provide retirement system.

Subject to other provisions of this article, the council may at any time, or from time to time, amend or otherwise change any retirement plan or plans or adopt or establish a new or different plan or plans for all or any officers or employees. Subject to other provisions of this article, the council may at any time, or from time to time, amend or otherwise change any retirement plan or plans or adopt or establish a new or different plan or plans for all or any officers or employees.
Ballot Measures-X

(c) Continuance of existing retirement system. Until otherwise provided by ordinance, the City shall continue to participate in the Public Employees’ Retirement System of the State of California, as the same now exists or may hereafter be amended. The City Council may not terminate any such contract with the Public Employees’ Retirement System of the State of California, and may not amend any such contract in a manner which would decrease or eliminate any benefit accruing to persons employed by the City at the time of such contract termination or amendment, unless such amendment shall substitute a retirement system or systems providing equal or greater benefits for said persons.

(d) Exclusions. The council in its discretion may exclude all or any of the following persons from any or all retirement plans, to wit:

- Persons mentioned in subsections (a)(1), (5)-(10) of Charter Section 1002 of this charter;
- Persons in City service primarily for training, study or educational purposes;
- Persons employed or paid on a part-time, per diem, per hour or any basis other than a monthly basis.

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Impartial Analysis
City of Santa Ana
Measure X

On August 2, 2022, Measure X was placed on the ballot by the Santa Ana City Council. The Measure proposes to amend several sections of the Santa Ana City Charter.

The primary amendments of the Measure concern new term limits for the offices of Mayor and City Councilmember, and the number of affirmative votes by Councilmembers needed to approve the City’s annual budget. Under new Charter Section 401.01, during their lifetimes, individuals would be limited to serving no more than three (3) terms of four (4) years each in the office of Councilmember, and four (4) terms of two (2) years each in the office of Mayor, whether service in either office is consecutive or nonconsecutive. These total limits of twelve (12) years for Councilmembers and eight (8) years for Mayor would apply to anyone elected in or after the 2012 general municipal election. No person who has reached these limits could be appointed or elected to such offices or otherwise be eligible to serve in them.

Currently, under Charter Section 607, the affirmative votes of at least a majority of the members of the City Council are needed to adopt the City’s annual budget. Under the proposed amendment to Section 607, the affirmative votes of at least two-thirds of the members would be needed to adopt the City’s annual budget. This change would be consistent with the Charter’s general requirement of a two-thirds vote by the City Council to transfer or appropriate city funds.

The remaining proposed Charter amendments would: expand the application of the City’s Code of Ethics to senior City officials, limit modifications to ordinances after their first introduction to typographical errors, streamline the process by which claims against the City are handled, introduce gender neutral language throughout the Charter, switch reference to the “Clerk of the Council” to “City Clerk” throughout the Charter, and make other administrative and minor changes to conform with applicable law and modern conventions.

Measure X requires simple majority approval of Santa Ana voters to pass. If Measure X does not pass, the Charter provisions impacted by Measure X will remain unchanged.

A “YES” vote on the Measure is a vote in favor of the Charter amendments described above.

A “NO” vote on the Measure is a vote against the Charter amendments described above.

The above statement is an impartial analysis of Measure X. If you desire a copy of the measure, please call the City Clerk at (714) 647-6250 and a copy will be mailed at no cost to you.
Argument in Favor of Measure X

The Santa Ana City Charter was adopted in 1952 and has only been amended from time to time to address specific policy matters. This is the first comprehensive administrative clean-up to the City Charter. Vote YES to amend the Santa Ana City Charter to modernize a number of provisions and ensure conformance with applicable law and modern conventions.

The amendments to the City Charter concern the following:

- Clarify term limits for the offices of Mayor (four 2-year terms) and Councilmember (three 4-year terms), with a “lifetime ban” that would deem a Mayor or Councilmember ineligible to serve after reaching the limit of eight years for Mayor and 12 years for Councilmember
- Increase the number of affirmative votes by Councilmembers needed to approve the City’s annual budget (a two-thirds vote requirement)
- Expand the application of the City’s Code of Ethics and Conduct to senior City officials
- Set limit to modifications to ordinances after their first introduction to typographical errors
- Streamline the process by which claims against the City are handled
- Introduce gender-inclusive language by replacing gender-specific pronouns such as “he/him/his” and “she/her/hers” with “they/them/their”
- Replace the term “Clerk of the Council” with “City Clerk”
- Other administrative and minor changes to conform to applicable law and modern conventions

Vote YES to modernize the Santa Ana City Charter.

s/ Nelida Mendoza
Councilmember - Ward 2

No argument against this measure was submitted.