



ORANGE COUNTY ELECTION ACADEMY



INTERESTED IN ELECTIONS? GET READY TO BE INSPIRED.

The Election Academy is designed to teach participants about elections in Orange County, California. This unique program provides insight on the various components of election management in an interactive classroom setting at the Registrar of Voters' office.



Orange County Registrar of Voters
1300 South Grand Avenue Building C
Santa Ana, CA 92705
714.567.7600
ocvote.com



ABOUT THE ORANGE COUNTY ELECTION ACADEMY

The Election Academy is a six-week long academic program designed to teach participants about elections in Orange County, California. Participants will receive comprehensive instruction on the various components of election management in an interactive classroom setting at the Registrar of Voters' office. These classes are open to the public, and will be particularly beneficial to those individuals with an interest in voting, running for office, and the election process. Candidates, campaign staff, volunteers, city clerks, activists, elected officials, and other politically-minded individuals are encouraged to apply.

A signature feature of the Orange County Election Academy is that no more than 40 participants will be accepted into the program at any given time. Participants who are not accepted are welcome to apply for future Election Academy programs.

Challenge Understanding Impact



vote [voht] noun: *a formal expression of opinion or choice, either positive or negative, made by an individual or body of individuals.*

Welcome to the Orange County Election Academy

The business of elections is more complex and more challenging than ever before. Our Election Academy is designed to leave a lasting impact on those who participate in the program. Encompassing all election management functions of the department, a series of highly relevant, hands-on sessions galvanize your understanding of election operations. Not only will you gain knowledge of all key election functions, but you will also have a practical understanding of how they interrelate. Anyone with an interest in the process will be amazed at the level of detail needed to produce a single election.

The result? Greater perspective on the mechanics of how ballots are produced, counted and certified.

Neal Kelley
Registrar of Voters



Admission

Application Process

Those interested in applying for the Election Academy must complete an online application form by visiting ocvote.com/academy.

Applications are also available for pick-up at the following address:

**Orange County Registrar of Voters
ATTN: Election Academy
1300 South Grand Avenue, Building C
Santa Ana, CA 92705**

Applicants will be informed of their acceptance within four weeks of the submission date of their application.

Attendance

Attendance is mandatory at all Election Academy classes. Students may not pick and choose which classes they wish to attend. One absence may be permitted if special circumstances exist; excused absences will be evaluated on a case by case basis.

Cost

There is no cost to attend the Election Academy. It is a complimentary program provided by the Orange County Registrar of Voters.

Location, Dates and Times

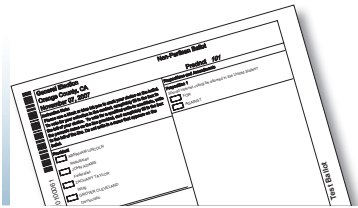
All classes will take place at the Orange County Registrar of Voters office located at 1300 South Grand Avenue, Building C, Santa Ana.

For the dates and times of each course refer to ocvote.com/academy

Questions

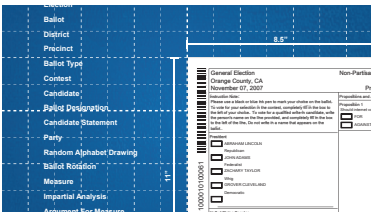
For more information about the Election Academy, visit ocvote.com/academy, or call 714.567.7600.

Catalog



Course One: From Idea to Ballot – Candidates in the Running

In addition to an overview of the Election Academy, students will learn the fundamentals of candidate filing, including contests on the ballot and requirements specific to being candidates in those contests. This class will cover many areas of campaign finance, including filing requirements, deadlines, and legal regulations. Students will also expand their knowledge of candidate statements and ballot designation rules and regulations.



Course Two Ballot Blueprint

This class will walk students through the process of building a ballot, from start to finish. Students will learn about ballot types, random draw, rotations, translations, recording and producing the audio ballot, and the development of the sample ballot. Students will also have the opportunity to create their own ballot using the Orange County Registrar of Voters' ballot generation software.



Course Three: Protecting Your Vote

This class will focus on the timely and critical issue surrounding security in elections. Students will learn how the Orange County Registrar of Voters protects the integrity of the ballot, from physical protections to advanced network safeguards. This class will also explore how the cybersecurity risk continues to grow and evolve, how we partner with local and national threat assessment centers and how data is analyzed. Students will also gain valuable insight into our partnerships with law enforcement and gain an understanding of how a complex protection plan is executed.



Catalog



Course Four: Connecting with Voters

Students will learn about the tools available for staying in touch and obtaining information, including the ocvote.com website and various social networking platforms. This class will also cover the ways that candidates and campaigns can gather and use information that is available at the Orange County Registrar of Voters, such as maps and the voter file. The remainder of the class will focus on the numerous facets of Election Day, and students will walk away with an understanding of the complexity and size of Orange County's operations. The class will focus on Election Day logistics and the various components of the County's voting System. Students will have the opportunity to participate in a modified poll worker training class, which includes setting up a poll site and processing voters.



Course Five: Making it Count

This class will cover the myriad of activities that occur after the polls have closed on Election Night. Students will learn about election logistics, the process of closing a poll site, the handling of voting equipment and supplies, and how the office receives and processes ballots. Students will participate in a mock election where they will process ballots and assist in counting votes.



Course Six: It's Official Certified and Accurate

This class will walk students through the post-Election Day activities that lead up to the certification of election results. Students will learn about the various state-mandated audits and regulations, how provisional ballots are handled, the rights and responsibilities of election observers, the recount process, and election billing. Students will participate in a demonstration of a post election audit.

apply today!

The Orange County Election Academy is a great way to discover how elections are produced amidst an environment where transparency is a critical component.

Our line-up of courses has something for everyone. Academy class sizes are limited so apply today!

No matter how well
an election was done
we always ask,
‘How can we make it better?’

Orange County
Registrar of Voters

“To provide election services for the citizens of Orange County to ensure equal access to the election process, protect the integrity of votes, and maintain a transparent, accurate and fair process.”

Mission Statement, Orange County Registrar of Voters



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